

medhub

Medhub Idea Portal

The Idea Portal is a forum that will provide clients with visibility to enhancements currently in development, and a seat at the innovation table.

Through the Idea Portal you will be able to:

- Submit enhancement requests
- Collaborate with other users around ideas
- Vote on ideas submitted
- Receive notification when the status of submitted ideas change

By effectively understanding the impact and prioritization of your ideas and needs, we can focus development efforts on features and enhancements that will have the greatest impact.

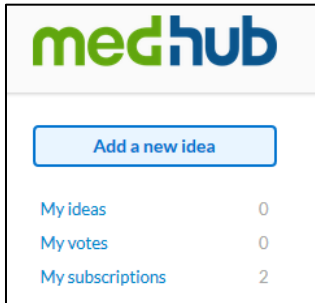
The screenshot displays the MedHub Idea Portal interface. At the top left is the MedHub logo. The main header is "MedHub Idea Portal". Below the header, there is a navigation bar with "Add a new idea" (highlighted in blue), "Recent", "Trending", and "Popular" tabs, and a "Search Ideas" search bar. On the left side, there is a sidebar with navigation links: "My ideas" (0), "My votes" (0), "My subscriptions" (2), "FILTER BY STATUS" (with links for "Consideration for Future Release" (14), "Already exists" (0), "Will not implement" (1), "Planned for Next Release" (64), "Shipped" (1)), and "FILTER BY CATEGORY" (with links for "GME" (58), "Accreditation" (2), "Conferences" (3), "Demographics" (5), "Duty Hours" (5), "Evaluations" (10), "IRIS/Billing" (8), "Other" (9), "Portfolios" (4), "Procedures" (0), "Reporting" (8)). The main content area shows a list of ideas. Each idea card includes a vote count in a square, the idea title, a brief description, the creator's name and creation time, and a status badge. The ideas listed are: 1. "Curriculum Mapping Updates" (4 votes, Planned for Next Release) by Lisa Phelan. 2. "Automated evaluation delivery by clinic" (3 votes, Consideration for Future Release) by Jack LeConche. 3. "Faculty of peer evaluations" (3 votes, Planned for Next Release) by Lisa Phelan. 4. "Awards/Disciplines option" (2 votes, Planned for Next Release) by Ryan Kohlman.

To read more about an idea, click the title of that idea. You'll be taken to that ideas page where you'll be able to read additional details, comment, and vote. If you wish to track this idea through its life, click the subscribe button on the right side of the page.

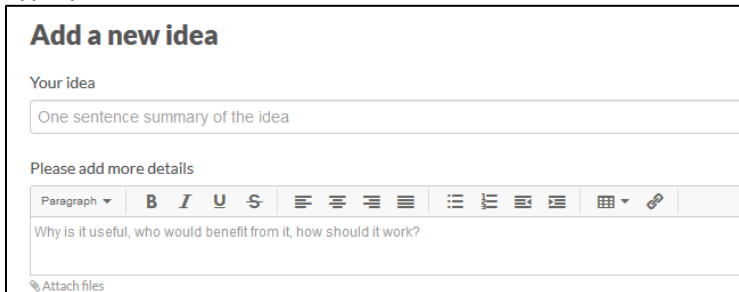
Users interact with each other in the Idea Portal via Ideas. These Ideas will be submitted by you, the users. After you submit an idea, it can be viewed by all the other users of the Idea Portal to be commented and voted on.

Adding an Idea

1. Click Add a new idea.

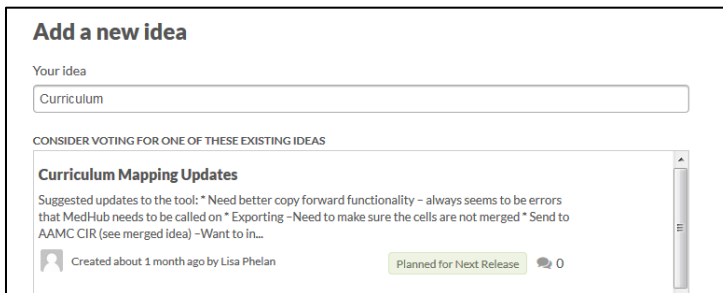


2. Type your idea into the “Your idea” field and describe all additional details in the field below.



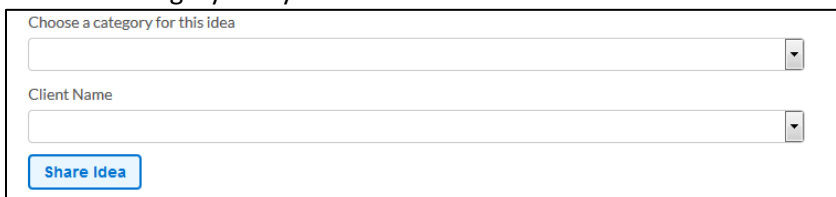
The screenshot shows the "Add a new idea" form. It has a title "Add a new idea". Below the title is a text input field labeled "Your idea" with the placeholder text "One sentence summary of the idea". Below that is a section titled "Please add more details" which contains a rich text editor toolbar with options for Paragraph, Bold, Italic, Underline, Strikethrough, Bulleted List, Numbered List, Indent, Outdent, Table, and Link. The text area below the toolbar contains the prompt "Why is it useful, who would benefit from it, how should it work?". At the bottom left of the form is an "Attach files" button.

Note: If your idea is similar to an idea that has already been posted, a list of existing ideas will appear. Supporting similar ideas instead of creating a duplicate helps an idea stand out and is more likely to be developed.



The screenshot shows the "Add a new idea" form with a suggested existing idea. The "Your idea" field contains the text "Curriculum". Below the field is a section titled "CONSIDER VOTING FOR ONE OF THESE EXISTING IDEAS". The suggested idea is titled "Curriculum Mapping Updates" and has the following text: "Suggested updates to the tool: * Need better copy forward functionality - always seems to be errors that MedHub needs to be called on * Exporting - Need to make sure the cells are not merged * Send to AAMC CIR (see merged idea) -Want to in...". The idea was created about 1 month ago by Lisa Phelan and is marked as "Planned for Next Release" with 0 votes.

3. Choose a category and your Client Name



The screenshot shows the "Add a new idea" form with two dropdown menus. The first dropdown is labeled "Choose a category for this idea" and the second is labeled "Client Name". Below the dropdowns is a blue button labeled "Share Idea".

4. Click Share idea

Related ideas

If you've opened an idea and it doesn't quite match what you were thinking of, look at the Related Ideas section to the right of the idea for more similar ideas.

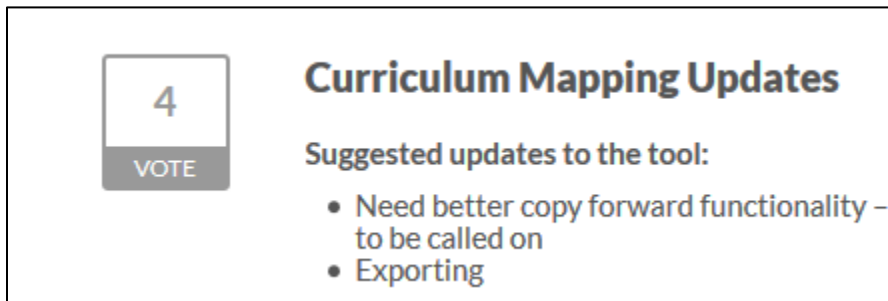


Searching



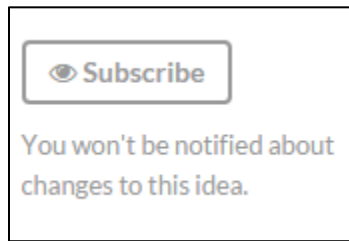
There are multiple ways to look for ideas on the Idea Portal. Generally, the fastest way to find what you are looking for is to utilize the search bar. In the Idea Portal, it can be found in the upper right hand corner of the screen. Type any words you would like to search for and press enter. From there, you'll be taken to a list of results that best match the information you entered.

Voting



Voting is how you decide which ideas are the most popular among users. When you see an idea you like, click on the VOTE button next to the title. The vote counter in the center will go up for each vote it receives. The more votes an idea gets, the more likely that idea be developed into our software. Voting also automatically subscribes you to the idea.

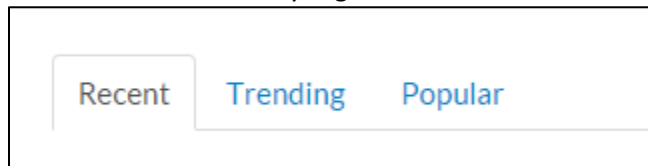
Subscribe



Subscribing to an idea is the best way to stay up to date on any activity taking place in an idea. Being subscribed to an idea will make it so you will receive an e-mail any time someone comments or votes on the idea, as well as if we make major status changes, including when an idea is implemented.

Tabs

After logging in, you'll find three tabs on the top center of the page: Recent, Trending, and Popular. These tabs automatically organize ideas.



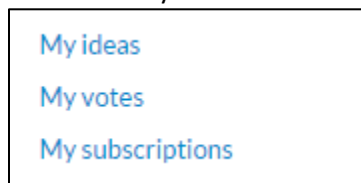
Recent: the most recently added ideas

Trending: current ideas with many comments and votes over a short period of time

Popular: ideas with the most votes regardless of time

My links

All of the "My" links are accumulations of ideas that you have interacted with.



My ideas: Ideas which you have submitted.

My votes: Ideas which you have voted for.

My subscriptions: Ideas which you have subscribed to.

Filters

By Status

FILTER BY STATUS	
Consideration for Future Release	43
Already exists	0
Will not implement	0
Planned for Next Release	1
Shipped	3

Consideration for Future Release: Ideas that have been proposed and are under consideration of being developed in the future.

Already exists: Ideas which propose features that already exist within our software.

Will not implement: Ideas that we currently have no intention to develop.

Planned for Next Release: Ideas that are currently being developed and will be functional after our next release.

Shipped: Ideas that have been released.

By Category

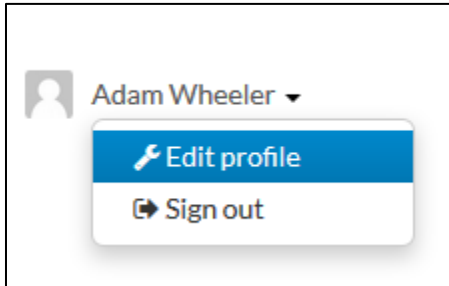
When ideas are created, they are labeled under different categories relating to their topic. All ideas will be organized based on these categories relating to different functions of Medhub (e.g. evaluations).

FILTER BY CATEGORY	
GME	58
Accreditation	2
Conferences	3
Demographics	5
Duty Hours	5
Evaluations	10
IRIS/Billing	8
Other	9

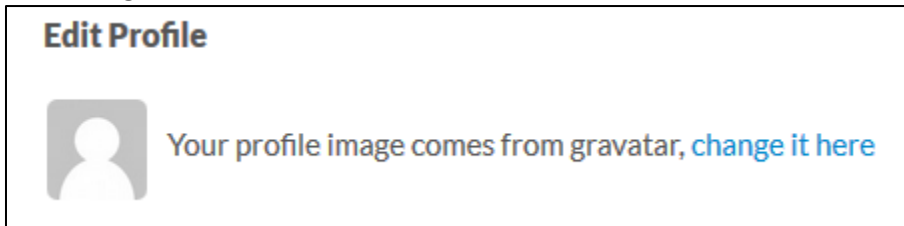
Edit Profile

Underneath the filters, you'll find your name with a small silhouette. Click your name and select Edit profile. You can update your email, first name, last name, and picture. To update your picture, you'll have to create a Gravatar account.

1. Click the drop-down arrow next to your name and select edit profile



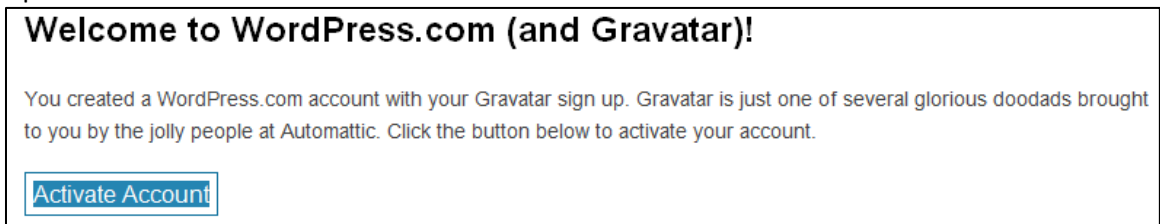
2. Click change it here



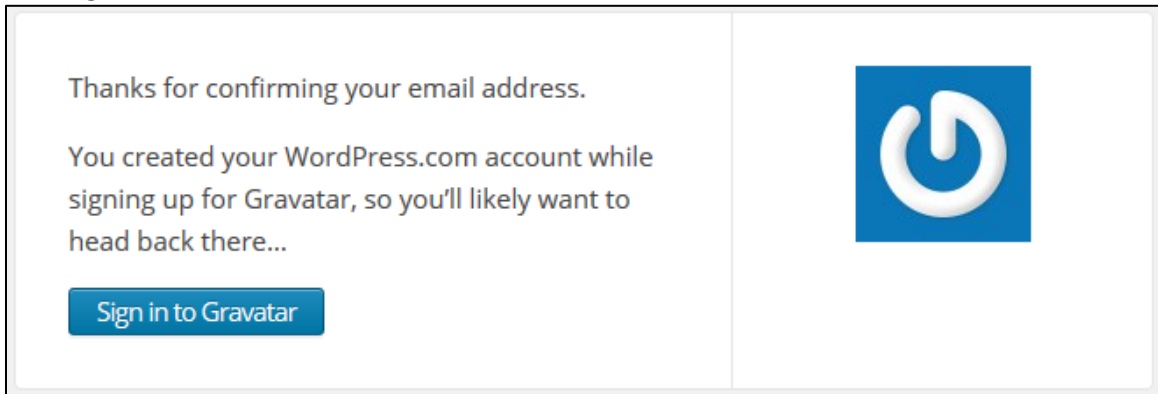
3. Click Create Your Own Gravatar



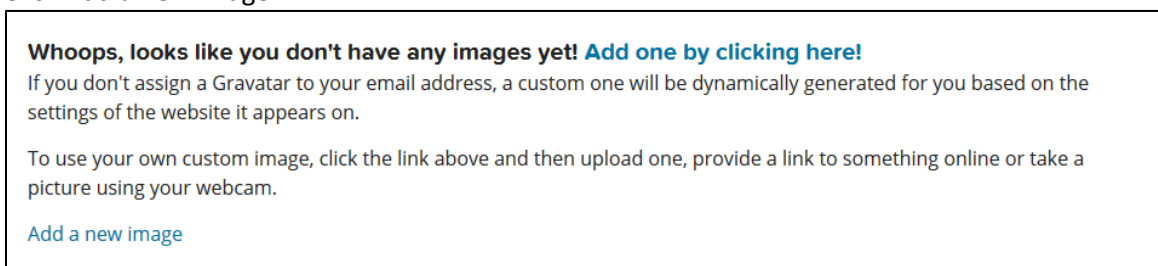
4. Input an e-mail, username and password.
5. Click Sign up. You will receive a confirmation e-mail.
6. Open the confirmation e-mail and click Activate Account



7. Click Sign in to Gravatar



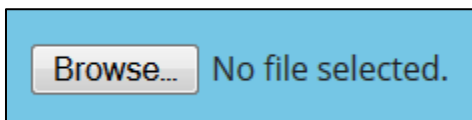
8. Click Add a new image



9. Click Upload new



10. Click Browse



11. Select an image of you and click Open
12. Click Next
13. Crop your photo and Click Crop and Finish!
14. Select a rating
15. You're done! Allow 5 to 10 minutes for your avatar changes to take effect. For any additional information on Gravatar, visit <https://en.gravatar.com/support/>